

**TOWN OF LINCOLN
BURNETT COUNTY
WISCONSIN**

The 2015 Town Caucus was held on January 13, 2015 at the Lincoln Town Hall, at 6:30 p.m.

Present: Joe Peterson, Supervisor; Julia Steiner, Supervisor; Steve Washkuhn, Chairman; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer.

Others: Cory Jackson and Jerome Blatt

The meeting was called to order at 6:30 p.m. by Steve Washkuhn, Chairman.

Motion to approve the Agenda Order was made by Joe Peterson, seconded by Steve Washkuhn. 3-0 motion carried.

Motion to nominate Stacy Gaffney as Chairman for the Caucus was made by Joe Peterson, seconded by Steve Washkuhn. 3-0 motion carried.

Motion was made by Joe Peterson to nominate Wanda Washkuhn and Steve Washkuhn as the 2 tellers to canvass votes for the caucus, seconded by Julia Steiner.

Motion was made by Wanda Washkuhn to have voting be done by show of hands, seconded by Joe Peterson. 6-0 motion carried.

Motion was made by Julia Steiner to nominate Steve Washkuhn as Town Chairman, seconded by Joe Peterson. 6-0 motion carried.

Motion was made by Steve Washkuhn to nominate Joe Peterson as Town Supervisor, seconded by Julia Steiner. 6-0 motion carried.

Motion was made by Joe Peterson to nominate Cory Jackson as Town Supervisor, seconded by Julia Steiner. 6-0 motion carried.

Motion was made by Joe Peterson to nominate Wanda Washkuhn as Town Clerk, seconded by Steve Washkuhn. 6-0 motion carried.

Motion was made by Wanda Washkuhn to nominate Stacy Gaffney as Town Treasurer, seconded by Steve Washkuhn. 6-0 motion carried.

Motion to adjourn was made by Joe Peterson, seconded by Steve Washkuhn. 6-0 motion carried.

Steve Washkuhn, Chairman

Julia Steiner, Supervisor

Joe Peterson, Supervisor

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on January 13, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Joe Peterson, Supervisor; Julia Steiner, Supervisor; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer; Jerome Blatt; Road Maintenance, Cory Jackson.

Absent: None

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve agenda order was made by Julia Steiner seconded by Joe Peterson. 3-0 motion carried.

Motion to approve the minutes of the December 9, 2014 Regular Meeting was made by Julia Steiner, seconded by Steve Washkuhn. 3-0 motion carried.

Motion to approve the minutes of the December 18, 2014 Special Meeting was made by Joe Peterson, seconded by Julia Steiner. 3-0 motion carried.

Motion was made to approve Treasurer's report for the month of December, 2014 by Joe Peterson, seconded by Julia Steiner. 3-0 motion carried.

Public Comments: None

Road Maintenance: All roads have been plowed. The door on the garage has been installed, and the insulation will be scheduled within the next couple of weeks. Jerome will be checking equipment service records. Tires will need to be purchased for the truck in the near future. The estimated cost is \$360.00 per tire and would need 8 of them.

Road Maintenance Position Update: The top two candidates for the position have both turned down of the job offer. Steve has talked with a previous town worker, Josh Swanson, and he would be willing to fulfill the snowplowing duties until someone gets hired, but is not interested in applying for position. Discussion was held among the Board, and a motion to have Josh Swanson temporarily fill-in with snowplowing, and re-advertise in the spring, was made by Julia Steiner, seconded by Joe Peterson. 3-0 motion carried.

Wanda was informed that Lincoln Township will have to have a primary election in February, due to the Siren School Board. There are only four registered voters within the Township, and

election expenses are very costly. She spoke to the County Clerk, who spoke to the Government Accountability Board, and was given permission to change the Polling Place to Daniels Township if the School District of Siren and Daniels Township would also agree. Upon agreement of all parties, Wanda put an advertisement in the paper stating the "Change in Polling Place". Motion was made to share election costs with Daniels Township was made by Steve Washkuhn, seconded by Joe Peterson. 3-0 motion carried.

Correspondence was looked over.

Motion to pay bills as presented was made by Joe Peterson, seconded by Julia Steiner. 3-0 motion carried.

Future agenda items: Comprehensive Plan

With no further business being brought before the Board, a motion to adjourn was made by Joe Peterson, seconded by Steve Washkuhn. 3-0 motion carried.

Steve Washkuhn

Julia Steiner

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

TOWN OF LINCOLN
BURNETT COUNTY
WISCONSIN

The regular monthly meeting of the Town Board was held on February 16, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Joe Peterson, Supervisor; Julia Steiner, Supervisor; Stacy Gaffney, Treasurer; Wanda Washkuhn, Clerk, and Jerome Blatt.

Absent: Steve Washkuhn (appeared via telephone for information on the County Forest Grant Application.)

The meeting was called to order at 7:00 p.m. by Supervisor Julia Steiner.

Motion to approve the agenda order was made by Joe Peterson, seconded by Julia Steiner. 2-0 motion carried.

Motion to approve the minutes of the January 13, 2015 regular meeting was made by Joe Peterson, seconded by Julia Steiner. 2-0 motion carried.

Motion to approve the minutes of the January 13, 2015 Caucus was made by Joe Peterson, seconded by Julia Steiner. 2-0 motion carried.

Motion to approve the January 2015 Treasurers report was made by Joe Peterson, seconded by Julia Steiner. 2-0 motion carried.

There were no public comments.

Road Maintenance: Jerome submitted his written resignation, with February 16, 2015 being his final day. Jerome reported to be caught up on work. The spray foam insulation process was started but could not be completed as the garage was too moist, which was causing shrinkage. This will be completed in the spring.

Josh Swanson will be filling in as needed until the Board hires someone at a later date. Steve will get the keys to Josh.

Comprehensive Plan: Susie Ingalls was unable to attend tonight's meeting, but will provide an update at the next regular meeting.

Forestry Grant Opportunity: Steve appeared via telephone to explain the Grant. The Grant is for those townships that have County Forest Land within their town that provide a direct main haul route to County Forest Lands that is routinely used to access the forest. We would be eligible to apply for the Grant, which would fund up to 50% of the proposed project. Steve recommended adding 4-6 inches of gravel to Beal Road and the gravel portion of Lincoln Road, and grind, gravel and pave Lee Road. He will be checking with Forestry to see if Lee Road would qualify. The deadline for applying for the Grant is March 1, 2015. Motion to apply for the Grant for Beal, Lee, and the gravel portion of Lincoln Road was made by Steve Washkuhn, seconded by Joe Peterson. 3-0 motion carried.

Correspondence was looked over.

Motion to pay bills as presented was made by Joe Peterson, seconded by Julia Steiner. 2-0 motion carried.

Future agenda items: Comprehensive Plan
 County Forest Grant

With no further business to come before the Board, a motion to adjourn was made by Joe Peterson, seconded by Julia Steiner. 2-0 motion carried.

Steve Washkuhn

Joe Peterson

Julia Steiner

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
WISCONSIN**

The regular monthly meeting of the Town Board was held on March 10, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Joe Peterson, Supervisor; Julia Steiner, Supervisor; Stacy Gaffney, Treasurer; Wanda Washkuhn, Clerk, Steve Washkuhn; Chairman, and Mark Krause.

Absent: None

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve the agenda order was made by Joe Peterson, seconded by Julia Steiner. 3-0 motion carried.

Motion to approve the minutes of the February 16, 2015 regular meeting was made by Julia Steiner, seconded by Joe Peterson. 3-0 motion carried.

Motion to approve the February, 2015 Treasurers report was made by Julia Steiner, seconded by Joe Peterson. 3-0 motion carried.

There were no public comments.

Road Maintenance: Motion to advertise for the part-time road maintenance position was made by Joe Peterson, seconded by Julia Steiner. 3-0 motion carried. Steve received a call from Monarch Paving that they will be in the area in July. Bid will have to be prepared for Icehouse Bridge Road and Klarquist Road. Josh will be putting up the weight limit signs later this week.

Steve completed the paperwork for the Forestry Road Grant. Roads included were Beal and Lincoln Road.

Comprehensive Plan: No report

Mark Krause from Wagner Surveying was present at the meeting and provided a new map of Karlsborg Cemetery. Wanda will prepare a resolution for board approval for the April meeting. The signed resolution will then be submitted for County Board approval.

Correspondence was looked over.

Motion to pay bills as presented was made by Julia Steiner, seconded by Joe Peterson. 3-0 motion carried.

- Future agenda items:
- Comprehensive Plan
 - Paving bid advertisement
 - Karlsborg Cemetery Plat Resolution
 - Review applications

The April board meeting will be held on April 21, 2015 immediately following the 2015 Annual Meeting which will begin at 6:00 p.m.

The annual audit of the Clerk and Treasurers financial records was completed by Julia Steiner and Joe Peterson.

With no further business to come before the Board, a motion to adjourn was made by Joe Peterson, seconded by Julia Steiner. 3-0 motion carried.

Steve Washkuhn

Joe Peterson

Julia Steiner

Dated

Submitted by Wanda Washkuhn, Clerk

**Town of Lincoln
Burnett County
Wisconsin**

The Annual Board Meeting was held on Tuesday, April 21, 2015, at the Lincoln Town Hall, at 6:00 p.m.

Present: Steven Washkuhn, Chairman and Wanda Washkuhn, Clerk.

Others present: Joe Peterson, Stacy Gaffney, and Cory Jackson

Meeting was called to order at 6:00 p.m. by Steve Washkuhn.

Motion to approve agenda order was made by Joe Peterson, seconded by Stacy Gaffney.

Motion to approve minutes from the 2014 Annual Meeting was made by Joe Peterson, seconded by Stacy Gaffney.

Steve Washkuhn asked for preference on voting procedure of either show of right hand or ballot. Motion for voting procedure of show of right hand was made by Joe Peterson, seconded by Cory Jackson. 5-0 motion carried.

Wanda Washkuhn presented the 2014 Financial Detail Report. Revenue: \$523,510.44 Expenses: \$499,851.32. The ending balance on December 31, 2014 was \$159,962.36. Motion made to approve report as presented, was made by Joe Peterson, and seconded by Stacy Gaffney. 5-0 motion carried.

Stacy Gaffney presented the 2014 Treasurer's Report. The Treasurer's report matched the figures given on the Clerks report. Motion made to approve report as presented was made by Joe Peterson, seconded by Cory Jackson. 5-0 motion carried.

Newspaper advertising: Currently the Township is only placing ads in the paper for required meetings, such as Board of Review, Liquor License, and Elections. Regular monthly meetings posted at the Town Hall, Karlsborg Cemetery, Perida Cemetery, and the township website. Motion was made by Joe Peterson, seconded by Cory Jackson, to continue this practice. 5-0 motion carried.

Sale of Misc Equipment: Currently the Township has authority to sell non-motorized items under \$500.00. Motion was made by Cory Jackson, seconded by Joe Peterson, to continue this practice. 5-0 motion carried.

Bounties: Motion was made by Joe Peterson, seconded by Stacy Gaffney, to keep gopher bounty at \$2.00, and beaver bounty at \$20.00. 5-0 motion carried.

Cemeteries: Improvements have been made to the cemeteries and appearance is much better. The Karlsborg Cemetery has been surveyed, and a new map has been developed. Existing names will need to be added to the new map.

Salaries: Chairman currently receives \$3500.00 per year. Motion to leave salary at \$3500.00 was made by Joe Peterson, seconded by Cory Jackson. 5-0 motion carried. Supervisors currently receive \$3000.00 per year. Motion to leave salary at \$3000.00 was made by Joe Peterson, seconded by Stacy Gaffney. 5-0 motion carried. Clerk currently receives \$8500.00 per year. Motion to increase salary to \$9000.00 was made by Joe Peterson, seconded by Stacy Gaffney. 5-0 motion carried. Treasurer currently receives \$5000.00 per year. Motion to increase salary to \$5500.00 was made by Wanda Washkuhn, seconded by Cory Jackson. 5-0 motion carried.

Election workers currently receive \$11.00 per hour and the Chief Inspector receives \$13.00 per hour. Motion to not increase these rates was made by Joe Peterson, seconded by Cory Jackson. 5-0 motion carried.

The standard labor rate is currently \$15.00 per hour. Motion to continue to pay \$15.00 per hour was made by Stacy Gaffney, seconded by Cory Jackson. 5-0 motion carried.

Mileage is currently \$.575 per mile, which is the State rate. Motion to follow the State rate was made by Joe Peterson, seconded by Stacy Gaffney. 5-0 motion carried.

Public Comments: There were no public comments.

Motion was made by Joe Peterson, and seconded by Julia Steiner, to set the 2016 Annual Meeting for April 19, 2016, at 6:00 pm. 5-0 motion carried

Motion to adjourn was made by Stacy Gaffney, seconded by Joe Peterson. 5-0 motion carried.

Respectfully submitted by Wanda Washkuhn
April 21, 2015

Steve Washkuhn, Chairman

Joe Peterson, Supervisor

Cory Jackson, Supervisor

Dated

**Town of Lincoln
Burnett County
Wisconsin**

The annual road tour was completed on April 28, 2015, by Steve Washkuhn, Joe Peterson, and Cory Jackson.

A Special Meeting was held at 6:30 p.m. for the purpose of interviewing for the part-time road maintenance position.

The meeting was called to order by Chairman, Steve Washkuhn.

An interview guide was used to rank all applicants to be reviewed.

Jesse Swanson was interviewed first, followed by Jonathan Larson.

The Board then discussed and compared rankings of the two applicants.

Motion to offer the position to Jesse Swanson was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Steve will notify both applicants, and Wanda will send letters to two other applicants that had applied.

Motion to adjourn was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Steve Washkuhn

Joe Peterson

Cory Jackson

Dated

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on May 12, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Joe Peterson, Supervisor; Cory Jackson, Supervisor; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer; Susie Ingalls, Gary Erickson, John Taylor, and Monarch Paving.

Absent: None

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to amend agenda order, as Pat Taylor will not be attending and move item number 11 up to number 8, was made by Steve Washkuhn, and seconded by Joe Peterson. 2-0 motion carried.

Motion to approve the minutes of the April 21, 2015 Regular Meeting was made by Joe Peterson, seconded by Steve Washkuhn. 2-0 motion carried.

Motion to approve the minutes of the April 21, 2015 Annual Meeting was made by Joe Peterson, seconded by Steve Washkuhn. 2-0 motion carried.

Motion to approve the minutes of the April 28, 2015 Special Meeting was made by Joe Peterson, seconded by Steve Washkuhn. 2-0 motion carried.

Motion was made to approve Treasurer's report for the month of April, 2015 by Joe Peterson, seconded by Steve Washkuhn. 2-0 motion carried.

Bids were opened for the paving and finishing of Icehouse Bridge Road and Klarquist Road.

Monarch Paving:	Ice House Bridge Road:	\$285,537.19
	Klarquist Road:	\$112,374.00
	Total:	<u>\$397,911.19</u>

Taylor Paving:	Ice House Bridge Road:	\$343,000.00
	Klarquist Road:	\$125,950.00
	Total:	<u>\$468,950.00</u>

Motion to accept bids as presented and close the bid opening was made by Joe Peterson, seconded by Steve Washkuhn. 3-0 motion carried.

Steve explained financing has not been approved at this point. Wanda will be talking with US Bank and get the approval for the financing for the next meeting, which is scheduled for June 9, 2015. The Township has prep work to complete prior to the paving. John Taylor stated he was unable to locate the prevailing wage as required, on the DOT website. Steve explained that this was not done, as he was unaware that it was a requirement. Representative from Monarch Paving stated he used prevailing wage when composing Monarch's bid. Based on improper notification, a motion to rescind the previous motion of accepting bids as presented was made by Steve Washkuhn, seconded by Joe Peterson. 3-0 motion carried. Steve will be registering the prevailing wage, and parties will need to re-bid for the June 9, 2015 meeting.

Comprehensive Plan: Susie Ingalls was present for the meeting. Five members are required to form the Planning Commission. Members will include Steve Washkuhn, Stacy Gaffney, Cory Jackson, Cathy Ingalls, and Gary Erickson. Wanda will prepare the required ordinance for the June meeting.

Cemetery: Cemetery maps were reviewed. Names need to be added to the maps, which will require actually viewing headstones, and also the markers needed to be concreted. Gary Erickson was present and is willing to assist with this project. The Board will also assist, and it has been set for Wednesday, May 20, 2015 at 6:00 p.m.

Public Comments: Gary Erickson had questions regarding the Comprehensive Plan, and Planning Commission.

Road Maintenance: Jesse Swanson will start working on Monday, May 18, 2015. Steve prepared a summary of the recent road tour. Motion was made by Cory Jackson, seconded by Joe Peterson to hire the County to gravel Lincoln Road. 3-0 motion carried.

Old business: Steve and Wanda attended the certification training for Board of Review.

Correspondence was looked over.

Motion to pay bills as presented was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Future agenda items: Open Paving Bids
Liquor License
Comprehensive Plan

With no further business being brought before the Board, a motion to adjourn was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

**Town of Lincoln
Burnett County
Wisconsin**

The Board of Review for the Town of Lincoln was held on June 6, 2015 at 10:00 a.m., at the Lincoln Town Hall.

Present: Steve Washkuhn, Wanda Washkuhn, Joe Peterson, and assessor Bob Irwin.

The meeting was called to order by Steve Washkuhn at 10:00 a.m.

Motion to approve agenda order was made by Joe Peterson, seconded by Steve Washkuhn.

Verification of member meeting mandatory training requirement as specified in Sec.70.46 (4). Wanda provided verification that she and Steve met the requirement, as they recently attended the required training.

Examination of tax roll was completed.

No cases were brought before the Board.

Motion to adjourn at 12:00 was made by Joe Peterson, seconded by Steve Washkuhn.

Steve Washkuhn

Joe Peterson

Cory Jackson

Dated

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on June 9, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Joe Peterson, Supervisor; Cory Jackson, Supervisor; Wanda Washkuhn, Clerk; Jesse Swanson, Susie Ingalls, Cathy Ingalls, and Monarch Paving.

Absent: Stacy Gaffney

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve agenda, with correction of Comprehensive Plan to follow Road Maintenance, was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion to approve the minutes of the May 12, 2015 Regular Meeting was made by Joe Peterson, seconded by Steve Washkuhn. 3-0 motion carried.

Motion to approve the minutes of the June 6, 2015 Board of Review was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion was made to approve Treasurer's report for the month of May, 2015 by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Bids were opened for the paving and finishing of Icehouse Bridge Road and Klarquist Road, using the required Prevailing Wage.

Monarch Paving:	Ice House Bridge Road:	\$285,537.19
	Klarquist Road:	\$112,374.00
	Total:	<u>\$397,911.19</u>

Motion to accept bid as presented, and award the bid to Monarch Paving, pending approval of financing through US Bank was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Public Comments: None

Road Maintenance: Lincoln Road will be graveled next week. Thoma Road was in very poor condition, and so the County came out to assist Jesse with digging out the sand pockets and getting it graded. Steve had estimates prepared for possible road projects for the summer, based on the recent road tour. Wanda provided year to date totals on current budget.

Projects as listed:

Poly Seal: Ice House Bridge Road (Co Rd D to Black Brook)	1 ½ miles	\$10,000
Chip Seal: Ice House Bridge Road (Co Rd D to Black Brook)	1 ½ miles and	
Moline Road (½ mile)		\$22,000
Gravel Lincoln Road (Forestry Grant)		\$ 7,500
Gravel Thoma Road 1.2 miles	6 inches	\$29,036
	4 inches	\$19,340
\$7.50 per ton		
	Total (using 6 inches on Thoma)	\$68,536
	Total (using 4 inches on Thoma)	\$58,840

Motion to complete all listed projects using 6 inches of gravel on Thoma Road, for total of \$58,840 was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Comprehensive Plan: Wanda prepared required ordinance for the Planning Commission. There was a correction to be made in Section 4 Membership, whereas stating the Commission will consist of 5 members, with at least one citizen who is not a town official. The members shall also receive payment of \$25.00 per meeting. Motion to approve the ordinance with changes, and to pay members \$25.00 per meeting was made by Steve Washkuhn, seconded by Cory Jackson. 3-0 motion carried. Susie will email the components of the Plan to Commission Members for review.

Matt Swenson submitted all required applications for Sweeny's Liquor Licensing. Motion to approve applications was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

The Karlsborg Cemetery Plat was signed by both Steve and Wanda Washkuhn, and has been approved by the Burnett County Board. The map will be filed with the Register of Deeds.

Jim & Mary Charmoli submitted a letter of resignation for Election Chief Inspector and Election Poll Worker. Wanda prepared a letter which Board members signed thanking them both for their years of service and dedication.

Correspondence was looked over.

Motion to approve monthly bills as presented was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Future Agenda Items: Comprehensive Plan Update

With no further business to come before the Board, a motion to adjourn was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on July 22, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Joe Peterson, Supervisor; Cory Jackson, Supervisor; Wanda Washkuhn, Clerk; Jesse Swanson, and Jessica Jackson.

Absent: None

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve agenda was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Motion to approve the minutes of the June 9, 2015 regular meeting was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion to approve the Treasurer's report for the month of June, 2015 was made by Joe Peterson and seconded by Cory Jackson. 3-0 motion carried.

Road Maintenance: Steve updated the Board on the current road projects and reports that all costs are at or below the estimated costs of the projects. Steve will line up a couple county employees to assist Jesse with peeling the blacktop off Ice House Bridge, and also to do prep work for the upcoming paving of Klarquist and Ice House Bridge Road. Paving is scheduled to be completed in August. The mower is not cutting properly, so Jesse will check the blades and then will have to go over areas that were not cut clean. Jesse states patching also needs to get done. Steve had received a complaint on Heier Road (sand pockets). Jesse had a list of the remaining fire numbers which need to be ordered. Steve will get these signs ordered.

Comprehensive Plan: No report at this time

Old Business: Financing through US Bank was obtained for the Klarquist/Ice House Bridge paving projects.

The August monthly meeting will be held on Wednesday, August 19th at 7:00 p.m. Wanda will check with the Towns Association to see what the procedure is for changing the monthly meetings to the second Monday of the month, to better accommodate current Board Members.

Correspondence was looked over.

Motion to approve monthly bills as presented was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Future Agenda Items: Comprehensive Plan Update

With no further business to come before the Board, a motion to adjourn was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on August 19, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Cory Jackson, Supervisor; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer; Jesse Swanson, and Anthony Rose.

Absent: Joe Peterson

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve agenda order was made by Cory Jackson, seconded by Steve Washkuhn. 2-0 motion carried.

Motion to approve the minutes of the July 22nd 2015 meeting was made by Cory Jackson, seconded by Steve Washkuhn. 2-0 motion carried.

Motion was made to approve Treasurer's report for the month of July, 2015 by Steve Washkuhn, seconded by Cory Jackson. 2-0 motion carried.

Road Maintenance: The first layer of blacktop has been completed on Klarquist road. Due to all of the recent rain, there is water on roadside. The culverts are all open, and Jesse will be looking for an additional culvert that was installed several years ago. Paving on Ice House Bridge road is also in progress. Improvement has been made to the sand pockets on Heier Road. East Lotka road is in need of gravel on the corners, as travel is limited. Jesse will be getting a couple loads of black dirt for the cemeteries.

Comprehensive Plan: The Planning Commission will be scheduling a meeting.

Due to conflicts with the regular meeting date of the second Tuesday of each month and Board Members, discussion was held on changing the monthly meeting to the second Wednesday each month. Wanda checked with the Towns Association to see what the process is to accomplish this. "The Board may make it an agenda item at a properly noticed town board meeting to change the regular meeting date/time." This was properly noticed, and motion to change regular meeting date to the second Wednesday of each month was made by Steve Washkuhn, seconded by Cory Jackson. 2-0 motion carried.

Old business: Steve has drafted and turned in the request for payment for the Lincoln Road project. The total cost on graveling was \$14, 890.31. Through the Forestry Grant, we will be reimbursed 50% of the total cost.

Correspondence was looked over.

Motion to pay bills as presented was made by Steve Washkuhn, seconded by Cory Jackson. 2-0 motion carried.

Future agenda items: None at this time

With no further business being brought before the Board, a motion to adjourn was made by Cory Jackson, seconded by Steve Washkuhn. 3-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on September 9, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Joe Peterson, Supervisor; Cory Jackson, Supervisor; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer.

Absent: Jesse Swanson

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve agenda was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion to approve the minutes of the August 19, 2015 regular meeting was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion to approve the Treasurer's report for the month of August, 2015 was made by Joe Peterson and seconded by Cory Jackson. 3-0 motion carried.

Public comments: None

Road Maintenance: All chip sealing projects have been completed. Shouldering will be done on Ice House Bridge road next week. Steve was in contact with the Department of Transportation as to the procedure to collect the Storm Grant money for the projects on Klarquist and Ice House Bridge roads. Any improvements that were done on these roads are not covered under the grant. The paving/grinding/shouldering are all covered items. Steve and Wanda will be preparing the necessary paperwork to obtain the grant monies. The Board was in agreement to have Jesse mow the Township roadways one more time. Steve explained that LRIP funds are once again available to apply for. The funding amounts to approximately \$15,000 and the project must include paving. The paperwork needs to be submitted if the Town wants to apply. A two year plan also has to be in place. The Board agreed projects for 2016 to include gravel on Lotka, and chip seal Smith Road. Project for 2017 would be Lee Road and a portion of Helsene.

The Township received the 50% funding on the Lincoln road gravel project. This was monies received through the Forestry Department.

Steve ordered the remainder of the fire signs for the Township.

Comprehensive Plan: Separate meeting of the Committee will be held on Monday, September 14, 2015.

Budget workshop will be held following the October 14, 2015 regular meeting.

Correspondence was looked over.

Motion to approve monthly bills as presented was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Future Agenda Items: Pre-buy propane

With no further business to come before the Board, a motion to adjourn was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on October 14, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Cory Jackson, Supervisor; Joe Peterson, Supervisor; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer; Jesse Swanson

Absent: None

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve agenda order was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion to approve to approve minutes from September 9, 2015 meeting was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion was made to approve Treasurer's report for the month of September, 2015 by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Road Maintenance: Jesse has completed mowing roadsides, with the exception of the newly paved roads. The east side of the Karlsborg Cemetery has been brushed. There are several oak trees that will need to be cut down. Jesse reported several road signs were knocked down and some missing, throughout the township. Other townships have recently had the same problem. Tires are needed on the town truck, and Jesse reports maintenance on the town equipment is up to date and recorded. The spray foam project in the garage has not been completed. Joe will contact contractor Mark Harmon to get this scheduled. Steve will be meeting with a representative from the State to complete and submit paperwork for the Storm Recovery Grant for Icehouse Bridge Road and Klarquist Road. LRIP paperwork has been submitted for Lee Road.

Motion to purchase surety bond for Stacy through Rural Insurance was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

The House of Wood contract is up for renewal in 2016. Daryl Bazey submitted new contract with no changes or price increase. Motion to renew was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Discussion was held on pre-buy of propane. Wanda checked with Burnett Dairy to see what the Town still has as a credit. There is approximately 2149 gallons remaining (based on price of \$1.15/gallon). Last year usage was 2079 gallons. The Board decided not to pre-buy propane at this time.

Comprehensive Plan: No report

Correspondence was looked over.

Motion to pay bills as presented was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Future agenda items: None at this time

With no further business being brought before the Board, a motion to adjourn was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
WISCONSIN**

The Public Hearing on the proposed 2016 budget was held on Wednesday, November 11, 2015 at 6:45 p.m. at the Lincoln Town Hall.

Present: Cory Jackson, Joe Peterson, Stacy Gaffney, Wanda Washkuhn.

The meeting was called to order by Supervisor Joe Peterson.

The proposed budget for 2016 was reviewed.

There were no questions or comments.

Motion to adjourn was made by Cory Jackson, seconded by Joe Peterson. 2-0 motion carried.

Steve Washkuhn

Joe Peterson

Dated

**Town of Lincoln
Burnett County
Wisconsin**

A Special Meeting of the Town Electors was held on Wednesday, November 11, 2015, at the Lincoln Town Hall, pursuant to Sec 60.12(1)(a) of WI Statutes.

Present: Joe Peterson, Stacy Gaffney, Wanda Washkuhn, Cory Jackson.

The meeting was called to order by Supervisor, Joe Peterson immediately following the Public Budget Hearing.

A motion to approve the 2016 Highway Expenditures pursuant to Section 81.01(3) of Wisconsin Statutes was made by Cory Jackson, seconded by Joe Peterson. 2-0 motion carried.

A motion to adopt Town Levy in the amount of \$105,176.00 to be collected in 2016, pursuant to Section 60.110(1)(a) of Wisconsin Statutes was made by Cory Jackson, seconded by Joe Peterson. 2-0 motion carried.

Motion to adjourn was made by Cory Jackson, seconded by Joe Peterson. 2-0 motion carried.

Steve Washkuhn

Joe Peterson

Dated

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on November 11, 2015 at the Lincoln Town Hall, at 7:00 p.m.

Present: Joe Peterson, Supervisor; Cory Jackson, Supervisor; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer, Jesse Swanson; Road Maintenance

Absent: Steve Washkuhn

The meeting was called to order immediately following the Special Town Electors meeting by Supervisor, Joe Peterson.

Motion to approve agenda was made by Joe Peterson, seconded by Cory Jackson. 2-0 motion carried.

Motion to approve the minutes of the October 14, 2015 regular meeting was made by Joe Peterson, seconded by Cory Jackson. 2-0 motion carried.

Motion to approve the October 2015 Treasurer's report was made by Cory Jackson, seconded by Joe Peterson. 2-0 motion carried.

Public comments: None

Motion to adopt the 2016 town budget was made by Joe Peterson, seconded by Cory Jackson. 2-0 motion carried.

Road Maintenance: Jesse has been brushing throughout the Township. He will be bringing the truck to the County Highway Department to get it ready for winter. He also reported logging is presently being done on Lhotka Road. In Steve's absence, Wanda reported the Storm Damage Recovery funds have been determined by the Department of Transportation for Klarquist and Icehouse Bridge Road, and the Town should be receiving payment by the end of November, in the amount of \$216,944.43. She provided a printout from the State showing how they determined the reimbursement. Payment of \$250,000.00 is due by 12/31/2015 to US Bank for funds that were borrowed. LRIP funds have also been received, in the amount of \$14,933.54.

Comprehensive Plan: Meeting is scheduled for October 19, 2015.

Old Business: The foam insulation has been completed in the town garage.

There was no correspondence this month to look over.

Motion to approve monthly bills as presented was made by Joe Peterson, seconded by Cory Jackson. 2-0 motion carried.

Future Agenda Items: None at this time

With no further business to come before the Board, a motion to adjourn was made by Cory Jackson, seconded by Joe Peterson. 2-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk

**TOWN OF LINCOLN
BURNETT COUNTY
STATE OF WISCONSIN**

The regular monthly meeting was held on December 14, 2015 at the Clerk's home, 25603 Icehouse Bridge Rd., Webster WI, at 7:00 p.m.

Present: Steven Washkuhn, Chairman; Cory Jackson, Supervisor; Joe Peterson, Supervisor; Wanda Washkuhn, Clerk; Stacy Gaffney, Treasurer; Jesse Swanson

Absent: None

The meeting was called to order at 7:00 p.m. by Chairman, Steve Washkuhn.

Motion to approve agenda order was made by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Motion to approve to minutes from November 11, 2015 meeting was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion to approve minutes from November 11, 2015 Budget Hearing was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion to approve minutes from November 11, 2015 Special Meeting of Town Electors was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Motion was made to approve Treasurer's report for the month of November, 2015 by Cory Jackson, seconded by Joe Peterson. 3-0 motion carried.

Road Maintenance: A complaint regarding Olinger Road was made to Chairman, Steve Washkuhn. Jesse has graded Olinger Road, but reports there are numerous soft spots in the road which have filled with water and have created a mess. Steve will have the County haul gravel as needed and Jesse will try to clear the soft spots. Jesse reported he has completed brushing throughout the Township. Joe asked that we do not pay the bill for the insulating of the town garage until he speaks with the contractor who completed the work.

The Township received a written resignation from Daryl Bazey/House of Wood, effective January 1, 2016. He will no longer honor his contract for UDC inspections. Daryl provided a list of active UDC inspectors in the area, and the town received information from Jon Mattson/Atlas Inspections Agency, including his fee schedule. Inquiry via telephone was made to Dennis Quinn in Webster who also provided his fee schedule. Motion to sign a two year contract (1/1/16 – 12/31/17) with Jon Mattson was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

As required, the Town Board is required to nominate election officials in December of all odd number years. The appointments are made for a two year term, with this term beginning January 1, 2016 and ending December 31, 2017. Motion to nominate as follows was made by Steve Washkuhn, seconded by Joe Peterson. 3-0 motion carried.

GeorgAnne Quernemoen, Chief Inspector
Penny Hall, election worker
Linnea Swenson, election worker
Tonja Johnson, election worker
Rose Phernetton, election worker

Comprehensive Plan: No report

Old Business: None

Correspondence was looked over.

Motion to pay bills as presented was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Future agenda items: None at this time

The January 12, 2016 meeting will be held at the Clerk's home, 25603 Icehouse Bridge Road, and will be posted accordingly.

With no further business being brought before the Board, a motion to adjourn was made by Joe Peterson, seconded by Cory Jackson. 3-0 motion carried.

Steve Washkuhn

Cory Jackson

Joe Peterson

Dated

Submitted by Wanda Washkuhn, Clerk